

lexia
Education Services
Changing the lives of young people©



## Access Plan

Lexia Education Services Ltd
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**Date of Implementation:** 1st July 2024
**Date of Review:** 2nd September 2026 (reviewed annually)
**Date of Next Review:** 2nd September 2027

Access plans for Lexia students can be reviewed and adapted where necessary, we can ask students for feedback and liaise closely with parents/carers and our partner LA's around accessibility needs.

We will ensure accessibility needs are met by identifying the student's specific requirements around physical, sensory, cognitive, communication needs.

When working with students, we will ensure accessibility needs are met by considering the following:

- Step-free entry, ramps, lifts if needed
- Accessible toilets
- Adequate space for wheelchairs or mobility aids
- Quiet areas away from noise and crowds
- Adjustable lighting where possible
- Minimal visual clutter
- Proximity to transport
- Safe entry/exit points
- Availability of private or low-distraction rooms
- Agree a "calm plan" (what to do if the child becomes overwhelmed)
- Identify a quiet or breakout space
- Use tools like fidget items, headphones, or timers
- Follow safeguarding policies of the venue and tutoring organisation
- Always maintain appropriate supervision

- Ensure the child is not isolated or excluded due to their needs
- Promote dignity, independence, and choice

Lexia will collaborate and partner with the LA and any other useful organisations such as interpreters / BSL / VI specialists etc to help deliver our tuition services effectively to meet the access needs of students.

Lexia tutors will directly ensure translation and interpretation is available for our learners by making communication accessible and meaningful for the child. We can do this through understanding the child's type of need / level of English (what is their first language etc…) Other plans might involve:

- Work out how the child best communicates (verbal, visual, gestures, AAC)
- Tutors may simplify and adapt language by using short, clear sentences / one instruction at a time
- We may use Visual Supports / timetables / Now/Next boards / PECS
- We can also utilise translation tools carefully such as Google Translate.
- We will work in partnership with Parents / Carers by identifying key words used for everyday home life to create consistency between home and 1:1 tutoring.

Through all our access plans our practitioners will be adaptable and reassuring in order to create a safe and accessible learning experience and space.

Lexia have formulated this access plan to ensure that the service admits those students whose needs, as identified in their EHC plan, can be met effectively in all aspects of their development.